



A1 – Role Description – President

Mundaring Junior Football club is a community based club which promotes and encourages Australian Rules Football for girls and boys from Auskick up to year 6.

With the help from volunteers in official and non-official roles, we aim to provide a safe and fun environment for boys and girls to participate and learn the game of Australian Rules Football.

General Purpose of Role

The President is the Chief Executive Officer of the Club. The President is to oversee the general running of all facets of the Club. Set the overall annual Committee goals (consistent with the views of members), assist the Committee to prioritise its goal and then keep the Committee on track by working within that overall framework.

To ensure the Club promotes the participation and achievement of all teams and that all junior Members are given a high level of coaching and support to promote their development within the Club and the Community.

Key Specifics of Role

- Attend and chair club committee meetings and provide input to relevant topics
- Be well informed of all Club activities
- Have a good working knowledge of the constitution, rules and the duties of all office holders
- Ensure that planning and budgeting for the future is carried out
- Ensure Officials and Committee Members fulfil their responsibilities to the club
- Attend Delegates, Hills Presidents meetings as required to promote the views of the club
- Represent the Club in public
- Preside at all meetings of the Club
- Provide a monthly report to the General Committee
- Report activities of the portfolio to the Members at the Annual General Meeting
- Be a supportive leader for all Club members

Additional Responsibilities

- Assigned a set of keys & security code for ground and clubroom access
- Designated signatory for club banking accounts