



D2 – Role Description – Merchandise Manager

Mundaring Junior Football club is a community based club which promotes and encourages Australian Rules Football for girls and boys from Auskick up to year 6.

With the help from volunteers in official and non-official roles, we aim to provide a safe and fun environment for boys and girls to participate and learn the game of Australian Rules Football.

General Purpose of Role

The key purpose of this role is to manage merchandise stock at the football club.

Key Specifics of Role

- Attend club committee meetings and provide input to relevant topics
- Ensure stock levels are maintained to suitable levels
- Liaise with committee on upcoming events to ensure stocks are adequate
- Track sales data and reorder as required
- Coordinate pick up/deliveries
- Manage merchandise float
- Conduct regular stock takes

Additional Responsibilities

- Not applicable